



## Administration of Medicine in School

Head teachers and their staff are advised not to administer medicines unless parents are willing to agree to the conditions set out below. There is no legal obligation upon the school to do this.

To assist parents:

- ❖ Prescription medicine will be accepted and administered in school.
- ❖ Liquid piriton, calpol or equivalent will be accepted and administered in school, without prescription.
- ❖ Asthma pumps will be kept in classrooms and their use assisted or supervised by first aid trained staff.
- ❖ All medication is to be kept in yellow medical bags in classrooms and taken out for breaktimes, PE or school trips.
- ❖ Details of medicine administered are to be recorded in the appropriate book.
- ❖ Medicines will only be administered at the beginning of lunchtime, or in an emergency.

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### REQUEST FOR SCHOOL TO GIVE MEDICATION

I request that \_\_\_\_\_ (full name) Class \_\_\_\_\_

Be given the following medication at lunchtime/as required for inhalers

\_\_\_\_\_ name and dosage.

The above medicine is prescribed by the family doctor. They are clearly labelled, indicating contents, dosage and child's name.

I understand that the medicine must be delivered by myself, an adult, to the school office. I understand that this is a service which the school is not obliged to undertake and although the school will make every effort to comply with the above conditions, it cannot be held responsible for deviations of routine or medical reactions.

Signed \_\_\_\_\_ Date \_\_\_\_\_

