



Nursery Admissions Policy

Aim of the Academy

To provide unique and enriching opportunities for all.

Introduction

- 1 Through Parlaunt Park Primary Academy (PPPA), The Langley Academy Trust (the Trust) offers unique opportunities for children of all abilities with a philosophy based on providing an experience that allows them to become confident, independent and creative. In partnership with The Langley Academy Primary and The Langley Academy, the Trust's vision is to provide an outstanding all-through education offering an inspirational curriculum that supports the principles of both depth and breadth.
- 2 PPPA will act in accordance with the School Admissions Code, the School Admission Appeals Code, equalities law and the law on admissions.

Admission Number

- 3 This policy limits the number of children to not greater than 39? full-time equivalents (that is 39? each session, either morning or afternoon).
- 4 A maximum of three children may be admitted full-time on recommendation from Social Services, Health Visitor etc.
- 5 PPPA will also offer eligible parents 30 hours free childcare, based on the Government scheme.

Process of Application

- 6 Applications for admissions to Nursery must be made directly to PPPA, using the Nursery Application Form.
- 7 In 2018/19 PPPA will admit children at the start of the Autumn and Spring terms. Applications for September admission must be received by the end of the Spring Term i.e.:
For admission in September 2018, applications must be received by Thursday 29 March 2018
- 8 When places remain unallocated, children can be admitted in the Spring Term (January start) following the child's third birthday.

Procedures where PPPA Nursery is oversubscribed

- 9 Where the number of applications for admission to Nursery is greater than 39?, after the admission of pupils with an EHCP (Education Health Care Plan) where the school is named in the EHCP, priority will be given to those children in the following order:
- (i) Looked after children and previously looked after children¹
 - (ii) Children of The Langley Academy Trust staff who have been employed for two or more years at the time at which the application for admission to the school is made or who have been recruited to fill a vacant position for which there is a demonstrable skills shortage.
 - (iii) Children who have siblings at Parlaunt Park Primary Academy (or The Langley Academy) at the time when they are admitted to the school²
 - (iv) Children living in closest proximity to PPPA, as measured according to paragraph 8.

Tie-break

- 10 The final criteria (distance) will always be utilised in the event of a tie-break. All distance measurements will be made by a straight line from the front door of PPPA to the front entrance of the applicant's permanent address³ using SBC's measuring system. In the case of flats and other houses in multiple occupancy, lower floors will be deemed to be closer than higher ones. In the case of multiple flats on one floor, lower numbers will be deemed closer than higher ones.
- 11 Random allocation undertaken by an independent body other than PPPA will be used as a final tie-break in categories ii-iv above to decide who has highest priority for admission if the distance between a child's home and PPPA is equidistant in any two or more cases.

Nursery children and Reception places

- 12 Parents of children attending any nursery class attached to the school will need to apply for a place in Reception, following the Local Authority application process.

¹ A looked after child is a child who is a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in Section 22(1) of the Children Act 1989). A previously looked after child is a child who was looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). (See section 1.7 of The Admissions Code 2012.)

² Children are considered as siblings if they have brothers or sisters including step, adopted or foster brothers or sisters living permanently in the same family unit at the same address and attending the Academy (Primary or Secondary) at the time the child is due to start the Primary Academy. Please note this does not apply if the older sibling joined the Academy at sixth form level or if the older child is in Year 11 at the time of application. ³ A child's permanent address is the place of normal residence during term time. Where parental responsibility is shared, the address of the parent/carer who receives the Child Benefit Allowance for the child will be taken as the permanent address, or, in cases where no Child benefit Allowance is received, the address that is utilised is that which is registered with their Doctor. Proof of residence can be asked for at any time during the admissions process. This will normally be in the form of a recent council tax bill or a utility bill less than 3 months old.

Waiting Lists

- 13 PPPA will operate a waiting list. Where in any year PPPA receives more applications than there are places available, a waiting list will operate until the end of the academic year. PPPA will maintain the waiting list and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

- 14 A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. On request, parents will be informed of the total number of children remaining on the list.

Review Date: May 2017

Ratified Date: May 2017

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Date of next Review: May 2018